

LOGGING IN

www.kusar.com/account-login (Client Login)

FEATURES

Calendar	View, edit, and schedule depositions
Account Activity	View and download invoices / payment history
Transcript Packages	View, annotate, and download all files related to a single transcript
Repository	Download any files related to your query (Case, witness, attorney, date, file type)

SEARCHING

- Each section has filters in the left panel that allow you to refine your search.
- It is best practice to enter only one keyword when searching.
Example: Enter "Mouse" in the 'Case Name' field if the case name is "Smith vs. Mighty Mouse."

The screenshot shows the 'Repository' search interface. On the left, there are filters: 'Search By' with a magnifying glass icon, 'Repository Type' set to 'Case Repository', 'Contact' set to 'ALL', and 'Case Name' with the input 'mouse'. On the right, a list of search results is shown with checkboxes. The first result, '(Demo) Bob Jane Test Smith vs. Mighty Mouse', is selected with a blue checkmark. Other results are unselected.

DOWNLOADING

- In the 'Repository' check the box next to each item you want and then click the 'Download' button in the top-right corner.

Repository Download Help

Search By

Repository Type
Case Repository

<input type="checkbox"/>	Case
<input checked="" type="checkbox"/>	(Demo) Bob Jane Test Smith vs. Mighty Mouse

- You can hold down 'Shift' to select multiple check boxes.
- Downloads are saved to your browser's default save location if you are not prompted to select a download path. The default location is usually your 'Downloads' folder.
- In the 'Transcript Packages' click on the 'File Name' of the package that you want to open.

Transcript Packages

Search By

Contact
ALL

Job No.	Job Date	Witness	Case	File Name
1088238	3/2/2015	Bob Jane Test Smith (v.II)	(Demo) Bob Jane Test Smith vs. Mighty Mouse	JJJANE22.txt

- You can download all related files to the transcript by checking the top-level 'File' checkbox then clicking the download-arrow button in the top-right corner.

Search Go To Export Properties

Files

<input checked="" type="checkbox"/>	File	
Exhibit		
<input checked="" type="checkbox"/>	Bob_Exhibit 1 OCR.pdf	
<input checked="" type="checkbox"/>	Bob_Exhibit 2 OCR.pdf	