

Trial, Deposition, and Meeting

EQUIPMENT RENTAL FORM

Item	Cost	Quantity	Days
Speakerphone	\$50.00 / day		
Elmo Document Presenter	\$100.00 / day		
LCD Projector	\$100.00 / day		
Projector Screen	\$30.00 / day		
Laptop PC / iPad	\$50.00 / day		
Mobile Hotspot Internet	\$50.00 / day		
AV Cart	\$25.00 / day		
Easel	\$25.00 / day		
Delivery Setup & Removal	\$150.00		
On-Site Tech	\$75.00 / hr.		

Event Information	
Checkout Date / Time:	Return Date / Time:
Location of Event:	

Requestor Information	
Company / Firm:	Date:
Case:	Job #:
Contact:	
Phone / Email:	
Address:	

- Equipment not returned on time will accrue an additional day rental charge plus a \$25/day late return fee.
- REQUESTOR in this Rental Agreement Form shall be held responsible for all damaged and missing equipment.
- Kusar Court Reporters & Legal Services, Inc., is not liable for any injuries or damages that occur while equipment is in possession of the REQUESTOR.
- Any parking fees will be added at-cost for delivery setup & removal.
- Payment and/or an authorized processing payment form must be received before request can be approved.

Please submit this form electronically via email or fax 562.437.8073.

If you have not been contacted within 24 hours or have any questions, please email trialtech@kusar.com or call 800.282.3376.